

Date Requested:

DISCOVERY REQUEST ORDER FORM

Please complete this document electronically and email to discovery@bodetech.com
All packets will be sent using a secure FTP site, unless otherwise requested.

CASE INFORMATION			
	Agency Case No.	Name of Suspect	
	Bode Technology Case #	Name of Victim	
	Cellmark Forensics Case # (if applicable)	Trial Date	
	Court Case # (if applicable)	Offense	
REQUESTING AGENCY Note: If requesting packet be shipped, please provide a street address (no P.O. Boxes)			
	Name	Title	
	Agency	Phone	
	Address	Email	
	City/State/Zip	Date Materials Required By	
DISCOVERY SERVICES REQUESTED			
	Description of Services	Price	Extended Price
	A. Standard Discovery Package: <ul style="list-style-type: none"> Standard letter in response to discovery request Copy of the entire case folder contents (includes all electropherograms) Copy of digital photographs – if applicable Copy of all lab “Bench Notes” associated with case Copy of up-to-date chain of custody Copy of curriculum vitae and proficiency testing history for reporting analyst(s) Copy of current accreditation certificates and for the time period testing occurred 	\$0.00	
	B. Customized Discovery Package – Items in addition to the Standard Package		
	Fees for All Additional Materials		
	<ul style="list-style-type: none"> Raw Data Files and Analysis Projects (ex. .fsa, .hid, .ser, STRmix output files) 	\$50.00	
	<ul style="list-style-type: none"> Standard Operating Procedures applicable to the case 	\$100.00	
	<ul style="list-style-type: none"> Copy of curriculum vitae and proficiency testing history for all involved analyst(s) and technician(s) 	\$100.00	
	<ul style="list-style-type: none"> Developmental and Internal Validation Summaries 	\$50.00/validation	To be quoted
	<ul style="list-style-type: none"> Prices for additional discovery materials available upon request 	To be quoted	To be quoted
	C. Rush Service <ul style="list-style-type: none"> Document package will be assembled in less than 4 weeks and then sent via secure FTP site. 	\$250.00	
	<ul style="list-style-type: none"> *TOTAL FEES OWED (not including custom quoted items) 		

***All Discovery requests involving a fee will require payment be received prior to Bode releasing the discovery materials.**



DISCOVERY REQUEST BILLING INFORMATION

BILLING/PAYMENT INFORMATION

ALL DISCOVERY REQUESTS WILL REQUIRE PRE-PAYMENT IF REQUESTING ITEMS WITH AN ASSOCIATED FEE.

Please check the appropriate box indicating how payment will be received.

- Payment will be in the form of a money order, cashier's check or corporate check.
-Please send all payments to: Bode Technology, Attn: Discovery
10730 Furnace Road, Suite 107
Lorton, VA 22079
-Be sure to include the appropriate Bode Case Number with the payment.

- Payment will be by Credit Card. Bode's Billing Department will contact the individual listed below for payment.

Name: Agency:
Phone: Email:

COMMENTS (Please use this space to provide us with additional information, if necessary.)